

**FIRST DISTRICT PTA
BYLAWS CHANGE FORM**

Unit: _____ Date submitted: _____

Council: _____ District: 1

Organization Date: _____

California State PTA ID Number: _____ National PTA ID Number: _____

IRS Employer Identification Number (EIN): _____

Corporation No. (if applicable): _____

Registry of Charitable Trust (CT) #: _____ Franchise Tax Board (FTB) #: _____

Fiscal Year: _____ to _____

Date sent to council: _____ To district: _____ To state _____

Unit Parliamentarian:

Council Parliamentarian:

Name: _____

Name: _____

Address: _____

Address: _____

Phone: _____

Phone: _____

Email address: _____

Email address: _____

PROPOSED CHANGES

- _____ New Unit organized on _____ (date) in a: Public School: _____ Private School: _____
- _____ Update to most current standard bylaws with no changes
- _____ Change of name or change of status (Old name/status: _____)
District Parliamentarian: Attach original Change of Status form signed by district president
- _____ Mandatory update required to reinstate charter/recognition
- _____ Proposed amendments as listed on page 2

Send this sheet along with ONE ORIGINAL and TWO COPIES of your bylaws INCLUDING STANDING RULES and 4 COPIES (back and front) of the signature page from your bylaws to your council parliamentarian, who will forward this sheet, the original and one copy of the bylaws and all the signature pages to:

**First District PTA Parliamentarian
1008 S. Eighth St. – Moor Field
Alhambra, CA 91801**

Phone: 626-289-1448
Email: parliamentarian@pta1stdistrict.org

